

RISK ASSESSMENT					COVID19		Location:	Various		
Severity: 1=Minor, 2=Serious, 3=Major					Date: 24th September 2020 Rev: 3					
Likelihood: 1=Unlikely, 2=Likely, 3=Certain					Key - Who affected (complete to suit your site)					
Risk: Severity x Likelihood					P	Public / Visitors	Personal Protective Equipment:			
Health, Safety and Environment Manager - Kerri Grocock					E	Employees	See below			
Approved					C	Contractors				
Hazards	Risk	Who	S	L	R	Existing Control Methods	Additional Control Methods	S	L	R
Working within 2 metres of another person	Severe illness, Death	All	3	3	9	Site manager will carry out tool box talks at induction to explain the importance of not working / associating on site within 2 metres of each other. Operatives works to be planned by the contractors supervisor to ensure the 2m rule can be applied. Internal trades to work in separate rooms and on separate floors. External trades to use mechanical equipment as far as possible and when laying edging and slabs a planned method of works to be implemented.	Face coverings may be worn by those who need to work within 2m (no closer than 1m (for short durations (under 15mins)) 'Working Bubbles' can be used (individuals who live together or who come to work in the same vehicle of the same trade)	3	1	3
Travelling to and from the place of works	Severe illness, Death	All	3	3	9	Contractors are advised that car / van sharing during the current situation should not happen and recommend all operatives and site staff travel separately to and from site. Public transport is to be avoided where reasonably practicable. Additional parking will be provided where possible. Vehicles to be cleaned down by the user	The number of operatives on site will be monitored to minimise this and to help manage social distancing in accordance with CLC guidance	3	1	3
Hygiene on site	Severe illness, Death	All	3	3	9	All operatives and visitors to site will wash their hands with soap and water at the regular intervals including but not exclusive; 1. Before and after all meal times 2. Before and after using the toilet facilities 3. On entering and leaving the site and at approximately 2 hour intervals. 4. All disposal hand towels will be placed waste bins to be collected separately by our waste carrier	The canteen, office and toilets will be cleaned thoroughly before and after each use.	3	1	3

Signing in at your place of work	Severe illness, Death	All	3	3	9	<p>The Site Manager will ask the following question when operatives and visitors arrive at the gate -</p> <ol style="list-style-type: none"> 1. Have you got a new persistent cough or have difficulty breathing? 2. Have you got a fever or high temperature? 3. Have you got flu like aches and pains or have lost sense of taste and smell? 4. Have you been in contact with anyone who has shown signs of the above? <p>Should they answer yes to the above questions they will be advise to contact their employer and told to leave site</p>	<p>The Site Manager will sign individuals in on the relevant log to minimise risk of transferring the virus through use of pen. <u>All individuals arriving onto site will be required to scan the NHS COVID-19 QR Code using their phone. The QR Code is to be displayed in a prominent location and its use is to be actively encouraged.</u></p>	3	1	3
Lack of up to date information	Severe illness, Death	All	3	3	9	<p>A daily briefing will be given to ensure all operatives and any visitors are kept up to date with latest developments.</p>	<p>Additional briefings will be given as and when deemed necessary (ie an additional update given during the day by SLT etc)</p>	3	1	3
Use of welfare facilities - Canteen	Severe illness, Death	All	3	3	9	<p>Social distancing will be enforced within the welfare facilities. This will mean breaktimes will be staggered to allow individuals to have sufficient room as well as allow time for the facilities to be cleaned. Individuals are required to bring their own eating utensils, mugs etc and to ensure they are cleaned properly after each use. At the end of the day, all items are to be removed from site by the owner</p>	<p>Following each break 'shift' the canteen and toilets will be thoroughly cleaned</p>	3	1	3
Use of welfare facilities - Toilets	Severe illness, Death	All	3	3	9	<p>The Site Manager will restrict the number of people using toilet facilities at any one time. All persons using the facilities will be advised to wash hands before and after using the facilities together with thoroughly cleaning the area they have used in particularly door handles, locks and the toilet flush. We will provide suitable and sufficient rubbish bins for hand towels which will be disposed of regularly.</p>	<p>The facilities will be cleaned thoroughly at the start and end of each shift. This includes portaloos as well as toilet blocks.</p>	3	1	3

COVID 19 Specific - Following knowledge of a confirmed case of COVID 19 or of someone who displays symptoms, wherever possible, the affected areas are to be isolated for at least 72 hours before any cleaning takes place as this will kill any potential bacteria. If not possible, the above controls are to be implemented Consult with HSE Manager if required